

## **TERMS OF REFERENCE**

for external evaluation of the project of Caritas Albania:  
*“Relief and recovery for earthquake-affected people in Albania”.*

### **TITLE**

Caritas Albania - CE ERM 01 / 2020 AL /Albania/ final external evaluation earthquake of November 2019.  
Project duration: 01.02. 2020 - 31. 01.2021 with extension until 30.06.2022

### **BACKGROUND**

On 26 November 2019, a 6.4-magnitude earthquake struck Albania shortly before 4 am local time, followed by hundreds of aftershocks of varying severity. The epicentre of the major earthquake was close to Durrës, the second largest city in Albania, and just few kilometres from Tirana, the capital city. 51 people have died and more than 900 were injured in 10 Albanian municipalities. The two locations with the highest number of victims were the city of Durrës and the village of Thumanë.

This project is a continuation of the first phase of the Albania National Rapid Response Appeal (RRA)

**Overall Objective: The project contributes to meet the immediate and recovery needs of earthquake affected people in Albania.**

SO 1 - To improve living conditions of 6.500 people in the target areas and strengthen their resilience.

SO 2 - To increase organizational capacity of Caritas Albania.

### **Result 1 – Support communities affected by the earthquake A1**

A 1.1 - Activation of the Community Services

A 1.2 - Psychosocial support and

A 1.3 - DRR programme in the local communities

### **Result 2 – Support households, families and individuals affected by the earthquake A2**

A 2.1 - Housing programme

A 2.2 - Multipurpose cash programme

### **SO3: Organisational development of Caritas Albania in managing Emergency response.**

A 3.1 - Safeguarding and protection programme.

A 3.2 - Capacity building for national and diocesan Caritas

A 3.3 - Permanent needs assessment

### **OBJECTIVES**

The final evaluation will focus on the following key objectives:

- Assess the relevance, appropriateness, effectiveness, accountability and impact/sustainability of the programme;

- Assess the effectiveness of the leadership of Caritas Albania in coordinating the dioceses and CI MOs within the “Relief and recovery for earthquake-affected people in Albania” project.
- Identify lessons learned, best practices and recommendations to inform future programme design.

## **FOCUS OF THE EVALUATION/ KEY QUESTIONS**

### **Relevance/appropriateness**

- Was programme design based on an impartial assessment of needs? Are needs assessments disaggregated by age, sex and disability? Do they include people’s needs, vulnerabilities and capacities?
- Did the assistance provided by Caritas Albania meet the needs of the affected population? Were the persons most in need identified, selected, and supported by the programme?
- Which parts of the assistance were the most appropriate and why? Which were least appropriate and why? Were activities aligned with the affected population’s needs and priorities?
- Were recommendations and learning from past reviews and evaluations applied to the response?

### **Effectiveness**

- Was the response timely?
- What internal and external factors affected the speed of the response?
- Was the internal organizational and managerial structure of the project effective?
- Were there appropriate systems in place to monitor activities, outputs and outcomes of the programme? Did monitoring outcomes inform programme adjustments/revisions?
- Did the project activities lead towards the achievement of the expected results/indicators as set in the Results Framework?

### **Accountability**

- To what extent has the affected population been involved in the design or implementation of the programme?
- Were appropriate systems of downwards accountability (participation, information sharing and feedback/complaints), put in place and used by project participants? Were project participants aware of the feedback/complaint’s mechanism?
- Were project participants and communities aware of selection criteria?
- Were project participants and communities aware of the assistance they should receive?

### **Coordination**

- How effective was Caritas Albania in coordinating internally?
- How effective was Caritas Albania in coordinating the dioceses and CI MOs?
- How effective was Caritas Albania in coordinating with external stakeholders such as other agencies, organisations, the local and national government?
- What aspects of coordination could be improved in the future and how?

### **Impact/Sustainability**

- Has the Caritas Albania response strengthened local capacities?
- What are the intended and unintended, positive and negative effects of the project?
- What, if any, aspects of the programme will have a longer-term impact?

## **EXPECTED OUTPUTS**

The evaluator(s) should produce the following key deliverables:

- Draft Evaluation Report to be submitted to Caritas Albania
- Final Evaluation Report inclusive of:
  - ✓ Executive Summary
  - ✓ Background
  - ✓ Introduction
  - ✓ Context
  - ✓ Description of Methodology
  - ✓ Main findings
  - ✓ Conclusions inclusive of best practices and lessons learned
  - ✓ Recommendations.

## **USE OF THE EVALUATION RESULTS**

The intended audience for the evaluation are Caritas Albania key staff, including senior management, CI MOs who have supported the programme, the Caritas Internationalis Humanitarian Department and the Caritas Confederation. Evaluation findings will be shared with programme participants as appropriate.

## **REQUIRED COMPETENCIES**

The competencies required from the External Evaluator are:

- Advanced degree in social sciences, political sciences, economics, development or related fields.
- Experience in leading evaluations, especially in the field of humanitarian response.
- Ability to use participatory approaches to evaluation.
- Experience of operational management of humanitarian/development programmes.
- Good knowledge of the local context.
- Good analytical skills.
- Understanding of the Catholic Church and Caritas structure and mission.

## **CONSULTANT'S PROPOSAL**

Proposals should include:

- Proposed evaluation methodology
- Description of deliverables and a timeline;
- A financial proposal including the cost implication for other evaluators if any;
- CV(s) of evaluator(s).